

4th October 2022 – Meeting Tracker - FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	Present	Ross Henning (WC) Kirsty Rose (WC – Officer) Nick Botterill (WC) Adrian Foster (WC) Kathryn MacDermid (WC) Mike Barber (Seagry PC) Alex Hall (Kington St Michael PC) Laurence Cable (Chippenham Cycling Development Group) Lesley Palmer (Grittleton PC) Martin Rose (WC – officer) Graham Trickey (Kington Langley PC) Graham Worsnop (North Wraxall PC) David Arnup (WC – officer)			
	Apologies	Fiona Twisse (Kington St Michael PC) Howard Greenman (WC) Liz Alstrom (WC) Alex Cooper (Chippenham TC) Nic Puntis (WC) Anthea Kelsall (Biddestone PC)			
2.	Notes of the last meeting (26th July 2022)				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		The minutes and recommendations of the previous meeting held on the 26 th July 2022 were to be considered at the Chippenham Area Board scheduled for the 26 th September 2022			
3.	Finance				
		<u>Financial position at 4th October 2022:</u> (a) 2022-23 allocation = £36,174 (b) 2021-22 underspend = £30,407.49 (c) 2022-23 3 rd party Contributions = £14,227.50 (d) Total Budget for 2022-23 = £80,808.99 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2021-22) = £74,958.00 (f) Current Balance = £5,850.99 (d-e)			
4.	Annual Dropped Kerbs Exercise				
		Suggestions for dropped kerb sites for 21/22 to be put forward for consideration at next CATG meeting. 14/09/2021 <u>New Requests</u> Queen's Crescent (Cepen Park & Hunters Moon) <ul style="list-style-type: none"> • Pathway from Carnarvon Close behind the cooperative 	04/10/2022 Substantive bid to proceed excluding dropped kerbs that have been provided already.		All

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		<ul style="list-style-type: none"> • Windsor Close Junction • Clover Dean Junction • Farleigh Close Junction <p>There are a number of sites that are likely to be put forward as requests ahead of the next CATG meeting.</p> <p>Cllr Foster raised concerns that dropped kerbs are an important requirement to assist with accessibility and will be writing to Cllr McClelland to request additional funding. Also CATG may wish to consider a hierarchy of priorities for schemes based on safety and accessibility needs.</p> <p>CATG agreed a £6,000 allocation with a 25% contribution requested from Chippenham Town Council</p> <p>17/11/2021 Chippenham TC are collating dropped kerb requests to form a substantive bid. The parish councils are encouraged to put forward any dropped kerbs in their area for CATG consideration</p> <p>The dropped requests in the Queens Crescent area will be progressed with Ringway</p> <p>22/02/2022 CTC are compiling a list of dropped kerb requests in the town. Currently 42 locations.</p> <p>KR to seek guidance as to whether dropped kerbs in villages can be combined with town for substantive bid.</p> <p>19/04/2022 Allocation made to substantive bid for dropped kerb provision in Chippenham of £12,058.</p>			

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		<p>KR to review locations provided to assess feasibility</p> <p>26/07/2022 The group agreed to make a substantive bid as proposed but if unsuccessful, the contribution will be used to take a phased approach to delivery.</p> <p>List of dropped kerbs provided by CTC to be discussed at their meeting.</p> <p>Future dropped kerb priorities will be those in the villages</p>			
5.	Freight Assessment and Priority Mechanism (FAPM) exercise				
	Standing item for update	<p>25/06/19 SD explained that all freight requests are on hold pending publication of new freight strategy as part of LTP in 2020. CATG's can still support requests but must fund investigatory work and implementation costs.</p>	04/10/22 No update to report.		
6.	Major Maintenance				
		<p>01/06/2021 Major maintenance list for 2021/22 was included via email, but can also be found here: Highways Asset Management - Wiltshire Council</p>	<p>04/10/22 Highway maintenance programme 2021-2025 can be found here Highways Asset Management - Wiltshire Council</p>		
7.	Priority One Schemes				

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		<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:</p> <ul style="list-style-type: none"> • A summary will be retained • The entry will be “greyed out” to indicate scheme in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates • The item will be removed once the scheme has been implemented • A <u>maximum</u> of 5 LIVE priority 1 schemes to be progressed at any one time. 			
7.1	<p>5827 – Installation of four sets of White Gates and associated improvements, Biddestone</p>	<p>01/09/20 Design work to recommence early September. Target deadline of 31st March 21 for Gateways, signs and resurfacing works. Imprinted concrete will be delayed until 2021/22.</p> <p>17/11/20 Updated design and costing presented to Biddestone PC. (£47k) Road closures for surfacing works booked 8/9th February 2021.</p> <p>Note: Footway area adjacent to turnpike cottage to be included in ‘Texprint’ surface areas</p> <p>01/06/21 Surfacing works undertaken in May ahead of Texprint surfacing installation w/c 14th June.</p> <p>Gateway and signing to follow later in financial year – to be agreed with PC prior to works order being raised.</p> <p>14/09/2021 Texprint works complete. Some issues relating to traffic management, weather and conflicting works resulting in increased costs.</p>	<p>04/10/22 Order issued to Ringway for outstanding works. Awaiting completion. This includes revise village gate position on The Green.</p>	1	KR

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		<p>The group agreed to provide a £5,000 contribution to assist with completing the signing works as the Parish Council providing the remaining funding.</p> <p>KR to liaise with PC and progress signing and gate installation.</p> <p>17/11/2021 Liaison with PC regarding outstanding signing work ongoing.</p> <p>19/04/22 Order has been issued to Ringway for signing works. Expected completion May 2022.</p> <p>26/07/22 Works 90% complete however issue with one village gate. Relocation and additional sign required and missing village sign to be installed. KR to progress.</p> <p>KR to arrange post-implementation monitoring once works complete.</p>			
7.2	6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	<p>18/02/20 Group agreed to promote proposed Nettleton Road warning sign and SLOW marking to Priority 1. Cost £400 PC to contribute 25%</p> <p>20mph limit on hold pending publication of 20mph update report, expected in spring/ summer 2020</p> <p>30/04/20 Order issued for warning sign and 'SLOW' on Nettleton Road. Awaiting implementation.</p> <p>01/09/20 Sign and SLOW marking complete.</p>	<p>26/07/22 Awaiting data collection results. Report to be prepared once results received.</p>	1.	KR

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		<p>20mph issue on hold pending publication of report. To be greyed out. If 20mph limit does not go ahead the PC have requested the existing 30mph limit be extended.</p> <p>22/02/22 CATG agreed to fund 20mph speed limit assessment subject to 25% contribution from Parish Council.</p> <p>£2500 total (£1875 CATG, £625 PC tbc)</p> <p>KR to contact PC regarding extents.</p> <p>19/04/22 PC have confirmed contribution, extents and desire to proceed.</p> <p>KR to proceed with assessment process.</p>			
7.3	4-20-10 Parliament St / Chippenham	<p>Laurence Cable made a presentation to members and is seeking changes at the existing footway link between Parliament Street and Little Down to create a shared access for cyclists and pedestrians.</p> <p>(notes shortened)</p> <p>19/04/2022 Phase 1 works to take place w/c 30th May 2022. Barrier removal to be included.</p> <p>Proposals, including a cost estimate, for the substantive works will be made available ahead of the next meeting (July).</p> <p>The estimate for the substantive works is in the region of £24,000. It was determined that a 3-way split to fund</p>	<p>04/10/22</p> <p>Proposal for phase 2 circulated with note tracker.</p> <p>It was agreed that accompanying waiting restrictions would be added to the overall list of restrictions to be advertised as a batch.</p> <p>Design changes to be made taking into account comments received.</p> <p>Funding approved by LHFIG, TC and Cycle Chippenham</p>	1.	KR

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		<p>between CTC, LHFIG and funds secured by CNDG would be appropriate.</p> <p>26/07/22 Phase 1 works complete. There has been a positive response to these changes.</p> <p>Outline proposal for substantive bid provided with note tracker. This is subject to some changes discussed with Laurence Cable and CNDG. Estimated cost £21,500.</p> <p>Cycle Chippenham asked PET to consider 30% contribution. KR to highlight to Alex Cooper to ensure raised at PET meeting for decision.</p> <p>Funding proposal is LHFIG £8000 (previously agreed), CC £4600 and TC £6450. Funding to be confirmed at next meeting in Oct.</p>	therefore scheme can proceed.		
7.4	4-20-2 Draycott Cerne	<p>PC request a formal review of the speed limit on B4122 from J17 of M4 to the junction with B4069 leading to a reduction from the national speed limit (60mph) to 40mph. https://www.google.co.uk/maps/</p> <p>01/09/20 Members supported this request and felt a review of the current speed limit was justified. However, as the changes identified on the B4122 were largely due to development works, funding for any speed limit re-assessment should be found from another source i.e., Section 106 monies. MR to speak to Development Control and report back to group</p> <p>17/11/20 Contact made with development control. No provision within Section 106 agreement to permit speed limit assessment</p>	<p>04/10/22 Please see enclosed email response to PC regarding speed limit review.</p> <p>It was highlighted that a TRO s currently being promoted as part of development changes for a 40mph speed limit around the Modwen Park development.</p>	1.	To note

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		<p>work. Funding would be required from the CATG. Current estimate from Atkins £2500</p> <p>Agreed – Move to Priority 1 and allocate £2500 for speed limit assessment on B4122. 25% contribution from PC £750.00</p> <p>14/09/2021 Speed limit assessment to undertaken by Atkins.</p> <p>19/04/2022 Speed limit assessment recommendations received from Atkins and circulated. No changes to speed limit recommended.</p> <p>The parish council are to challenge the recommendations of the speed limit assessment. The parish council are to prepare the evidence for the challenge and provide to LHFIG.</p> <p>26/07/2022 KR to circulate speed limit review information from Atkins.</p> <p>Graham Trickey to nudge PC for challenge to recommendations.</p>			
7.6	4-19-5 Hill Rise / Barrow green	<p><i>Request for 20mph limit and speed humps on Hill Rise / Barrow Green.</i></p> <p>18/02/19 Group appreciated the level of feeling and concern relating to this request. The length covering Hill Rise and Barrow Green is approx. 1km and would require extensive traffic calming which would have a significant impact on roadside parking. The cost is also likely to be high. The group felt it was essential that proposals must be evidence led and it was important to garner speed data before</p>	<p>04/10/22 Report circulated with note tracker and previously issued to Councillors and Town Council.</p> <p>Recommendation for 20mph sign only speed limit with estimated implementation cost of £17,500.</p>	1.	KR

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		<p>deciding what action, if any, to take. Sites for Metro-counts to be agreed.</p> <p>01/09/20 Metro-count sites agreed. Counts remain outstanding due to Covid-19. Counts to restart once schools return. MR to report findings to next meeting.</p> <p>02/02/21 Traffic survey results circulated with note tracker. KR to review options for improvements other than speed humps with the aim of raising awareness of pedestrians.</p> <p>01/06/2021 KR to arrange a site meeting with Kathryn MacDermid and Ross Henning</p> <p>14/09/2021 Site meeting held. KR recommends 20mph assessment be taken forward with lighter touch measures rather than traditional physical calming features.</p> <p>CATG to await outcome of discussions regarding 20mph assessment report before making decision. If the publication is likely to be significantly further delayed, CATG will discuss how to proceed with 20mph speed limit requests at its next meeting</p> <p>17/11/2021 Agreed - to proceed with 20mph speed limit assessment for the wider area around Hill Rise/Barrow Green. Potential template/test for future assessments.</p> <p>Total - £2500 - £1875 CATG, £625 CTC (tbc)</p> <p>22/02/22</p>	<p>The group supported the implementation. Funding was agreed (subject to TC contribution) for the TRO advert at £2500.</p>		

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		<p>Assessment to be progressed when resource becomes available.</p> <p>19/04/2022 Traffic surveys ordered to form basis of assessment. Report will be prepared upon receipt of data.</p> <p>26/07/22 Traffic survey data received. Report to be prepared and issued.</p>			
7.7	4-20-15 C151 Ford	<p>C151 in village of Ford, from junction with A420 to limit of village, particularly from White Hart Inn to the gateway by the River bridge and access to Bybrook Valley on the Macmillan Way, opposite the entrance to the property - Doncombe Mill.</p> <p>Request for:</p> <ol style="list-style-type: none"> 1. Demarcation of a pathway, the suggestion is for a different colour tarmac/paint to be used to highlight the ideal place for walkers to walk and as a visual identifier to vehicles that there may be pedestrians 2. Warning triangle signs – warning of pedestrians 3. More speed signs to make drivers fully aware of the speed limit, current signs while spaced correctly are not ideally placed for bends and visibility. 4. Possible introduction of a 20mph <p>Increased policing of speed by Wiltshire constabulary 17/11/20.</p> <p>Speed survey has been requested. Engineer to look at site with Parish council once Covid-19 restrictions are lifted to discuss options before agreeing way forward. On-carriageway flow chart to be provided to members.</p> <p>02/02/21</p>	<p>04/10/22 KR developing design for pedestrian improvements.</p> <p>Drainage improvements are due to take place on C151 in October to deal with surface water drainage issues.</p> <p>Site meeting to be arranged with Graham Worsnop and Nick Botterill to discuss scheme options and constraints.</p>	1	KR

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		<p>KR and MR to discuss outcome of site meeting and proposals. Plans to be prepared for parish council consideration when scheme becomes priority 1.</p> <p>01/06/21 To be moved to priority 1. KR to prepare plans for consideration by PC.</p> <p>14/09/21 KR met with Graham Worsnop to discuss potential improvements. KR to investigate feasibility of promoting alternative route for pedestrians, with informal crossing on A420, and the provision of a marked pedestrian route on the C151.</p> <p>22/02/22 Proposal provided to Parish Council for consideration.</p> <p>Informal crossings on A420 estimated in region of £8000.</p> <p>Pedestrian improvements on C151 estimated at £40,000 but land negotiations and topo survey required. Topo survey cost estimate is £2000.</p> <p>It was agreed to fund the topographical survey to allow further design work to take place. This is to include the C151 to the kissing gate to the west of The Dene.</p> <p>17/11/2021 KR to prepare plans however some investigation into land ownership is needed.</p> <p>Negotiations with landowner may be required in due course.</p> <p>Concerns raised regarding ongoing drainage issues and road camber.</p> <p>19/04/22</p>			

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		<p>Awaiting quote for topo survey. Survey required to progress design.</p> <p>26/07/22 Topo survey received 18/07/22. KR to progress design and share in advance of October meeting.</p>			
7.8	4-20-4 B4039 Hillside Burton	<p><i>“It is well known to residents of Burton as being very dangerous for walkers due to the narrow width combined with the slow bend in the road on Hillside”.</i></p> <p>An investigation of options to reduce the speed of traffic and thus make the road safer for pedestrians including a reduction in speed limit and traffic calming measures. https://www.google.co.uk/maps/</p> <p>01/09/20 MR to arrange site meeting with David Kerr.</p> <p>01/06/2021 Engineer to arrange site meeting with parish representative.</p> <p>14/09/2021 Site meeting has taken place. PC wish to pursue speed limit assessment to determine if extending the 30mph speed limit is feasible. Group agreed to fund. £2500 total with £1875 from CATG and £625 from PC.</p> <p>KR to produce plan for signing improvements alongside this. 22/02/22 Await outcome of speed limit assessment from Atkins. This will be undertaken in 22/23 financial year.</p> <p>26/07/22 Atkins to undertake speed limit assessment. Likely to be complete in October.</p>	<p>04/10/22 Awaiting assessment report from Atkins.</p>	1.	<p>Atkins</p> <p>To note</p>

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		<p>KR has provided additional background information to Atkins regarding parish council concerns to feed into review process.</p> <p>A discussion was had regarding speed limit reviews and the circumstances under which the group should consider approval of speed limit reviews as many recent reviews have identified no changes to be made. Group to consider if in future, reviews are supported only where substantive changes have been made since reviews in previous years.</p>			
7.9	4-21-11 & 13 Upper Seagry	<p>Request for a 20mph speed limit assessment. Speed limit reduction to improve safety for pedestrians and reduce speed of vehicles, including calming measures.</p> <p>14/09/21 CATG to await outcome of discussions regarding 20mph assessment report before making decision. If the publication is likely to be significantly further delayed, CATG will discuss how to proceed with 20mph speed</p> <p>17/11/2021 Decision on hold pending further discussion of approach to 20mph assessments overall.</p> <p>22/02/22 It was agreed to progress this request and undertake the 20mp assessment. Agreed funding £2500 with 25% contribution from PC.</p> <p>Concerns were also raised regarding heavy goods vehicle use, particularly from a haulage company in Startley.</p> <p>To be moved to priority 1.</p> <p>19/04/2022</p>	<p>04/10/22 Draft report provided to Parish Council for consideration. Report recommends advisory 20mph speed limit on approaches to school alongside signing changes.</p> <p>A discussion was had around Wiltshire Council 20mph policy. KR is to provide a response to the parish council email query.</p> <p>It was agreed that KR will prepare plans and estimate for the advisory speed limit and signing changes.</p>	1.	KR

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		<p>Traffic surveys ordered to form basis of assessment. Report will be prepared upon receipt of data.</p> <p>26/07/22 Traffic survey data received. Report to be prepared and issued in September</p>			
7.10	4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning	<p>Excessive speeds creating significant highway safety issues. Attached letter refers</p> <p>Reduction in speed limit from the western approach to the slip road on the A420 to slow traffic and to reduce speeds at Allington crossroads and onwards to Bumpers Farm roundabout. Attached letter refers.</p> <p>14/09/21 Group agreed a speed limit assessment would be appropriate and would like to see this extend further along the A420 to the boundary. North Wraxall and Chippenham Without Parish Councils to be approached to consider a 25% contribution (£625) of the £2500 assessment cost.</p> <p>17/11/2021 PC contributions agreed. KR to order speed limit assessment with Atkins. £2500 total - £625 NWPC, £625 CWPC, £1250 CATG.</p> <p>22/02/22 Assessment to be undertake in 2022/23 financial year.</p> <p>To be moved to priority 1.</p> <p>26/07/22 Atkins to undertake speed limit assessment.</p>	<p>04/10/22 Awaiting completion of Atkins assessment.</p>	1	Atkins

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		<p>KR has provided additional background information to Atkins regarding parish council concerns to feed into review process.</p> <p>PC would like to see Atkins assessment before it is finalised to allow feedback into the process.</p>			
7.11	Kington St Michael – Advisory Crossing	<p>Advisory pedestrian crossing point is in poor condition, not maintained since installation in 2007. School warning sign on the southbound approach has gone missing. Advisory crossing confuses pedestrians (particularly school children) and vehicles alike. Some drivers give way to waiting pedestrians – others don't, even overtaking on the crossing point despite a pedestrian presence. Pre-existing safety risk compounded by COVID-19 as more parents/ guardian's park and use the crossing to walk children to school (to prevent congregating on school grounds - but this shifts issue to the crossing).</p> <p>Upgrade advisory crossing point to Pelican or Zebra crossing. Ensure that vehicle drivers must give way to pedestrians, eliminating confusion for vehicle drivers and pedestrians alike.</p> <p>Reintroduce and improve school warning sign on southbound approach, improve or move the school warning sign on northbound approach (which is often obscured by vegetation).</p> <p>14/09/21</p> <p>KR to undertake site visit at school drop off/pick up times. Shift changes at Leigh Delamere also coincide with this.</p> <p>17/11/2021</p> <p>KR to undertake site observations 23/11.</p>	<p>04/10/22</p> <p>Works pack to be prepared and order issued as soon as resources allow.</p>	1.	KR

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		<p>22/02/22 Site observations undertaken. Improvements to the visibility to and of the crossing are required, with changes to layout needed. KR to prepare proposal and estimate. Item to be moved to priority 1.</p> <p>19/04/2022 Proposal plan included with note tracker. Improvements aim to increase conspicuity of crossing and visibility of pedestrians waiting to cross.</p> <p>Cost estimate, including waiting restrictions and coloured surfacing, is £7350.</p> <p>The proposal plan is to be considered by the parish council. The group suggested 'no loading' be included with waiting restrictions to prevent loading/unloading.</p> <p>Suggestions also to use person shaped bollards to further highlight crossing and possible build-out.</p> <p>26/07/22 Parish Council have considered the proposal and would like to see the following:</p> <ul style="list-style-type: none"> • provision of a build-out if feasible • no waiting restrictions to be introduced • bollards as shown in proposal plan <p>Group discussed above. KR estimates £20,000 for build-out provision.</p> <p>It was agreed to proceed with original option, excluding waiting restrictions, at a cost of £5350 (£3750 LHFIFG, £1600 from PC).</p>			

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8.	Priority Two / Pending Schemes				
8.1	5753 - Replace informal crossing points with zebra crossings Queens Crescent, Chippenham	<p>25/06/19 Issue to remain on hold pending future resurfacing works on Queens Crescent</p> <p>18/02/19 Cllr O'Neil to work with Queens Crescent school on update travel plan.</p> <p>17/11/20 No update to report</p> <p>01/06/2021 No update to report. Ross Henning to speak with Peter Hutton re school and travel plan.</p> <p>14/09/21 Update as per last meeting</p> <p>22/02/22 Resurfacing work is due to take place in 23/24 financial year.</p>	<p>04/10/22 School currently updating travel plan. School travel plan advisor details have been provided to the school for assistance.</p>	2	
8.2	<p>4-19-1 Yatton Keynell</p> <p>4-22-3 C86 Yatton Keynell to Grittleton</p>	<p>25/06/19. Response received from YKPC. They would like the speed limit to be extended but if this isn't possible, they would ask the gateway surfacing to go down at the current terminal point. Estimated cost £4000</p> <p>16/09/19. Members suggested this issue is considered later once development of the Phillips Bodywork site has taken place. To remain on hold.</p> <p>01/09/20 Issue remains on hold pending possible section 106 monies</p> <p>02/02/21</p>	<p>04/10/22 Gateway markings are complete. This item can be removed from the tracker.</p>	2.	To note

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		<p>YKPC are in contact with Debbie Evans at WC with regard to available CIL monies from this development. YKPC to update CATG in due course</p> <p>01/06/2021 To remain on hold at request of YKPC. Update on CIL monies to be provided by YKPC with regard to decision to fund gateway surfacing</p> <p>22/02/22 Item to be reopened and combined with item 4-22-3 going forward.</p> <p>19/04/2022 There are no signs permitted in the TSRGD that would serve to highlight the access/egress at Folly Farm.</p> <p>It is recommended that introduction of gateway surfacing as per the Wiltshire Council approved standard be considered as this would highlight the speed limit change to drivers on approach. The estimated cost is £4000.</p> <p>LHFIG agreed to contribute £2800 to fund this, subject to a contribution of £1200 from the parish council.</p> <p>Lesley Palmer to follow up with parish council.</p> <p>26/07/22 PC confirmed contribution. Works have been ordered and awaiting completion.</p>			
8.3	4-20-3 Hardenhuish Avenue Chippenham	<p>Concerns relating to speeding vehicles and rat running traffic. Request for traffic calming to slow down traffic. https://www.google.co.uk/maps/</p> <p>01/09/20</p>	04/10/22 Site visit to be arranged.	2.	KR

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		<p>Metro counts to take place to establish speed and volumetric data on Hardenhuish Avenue / Yewstock Crescent. MR to report results to next meeting.</p> <p>17/11/20 Monitoring sites to be agreed. Note delay to all MC request of approx. 3-6 months due to large backlog across county. SDR(s) may be required due to parked cars</p> <p>02/02/21 No further update. All traffic surveys on hold due to lockdown restrictions.</p> <p>14/09/2021 Awaiting traffic survey</p> <p>22/02/22 New survey request issued.</p> <p>19/04/2022 Awaiting survey results</p> <p>26/07/22 Survey results received and included with tracker.</p> <p>KR to arrange site meeting with Kathryn MacDermid and Ross Henning</p>			
8.4	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i></p> <p>02/02/21 Issue on hold pending outcome of Tranche 2 cycle scheme</p> <p>01/06/2021 The proposal for Bristol Road as part of the Tranche 2 bid is not being progressed.</p> <p>It was agreed that a pedestrian crossing assessment should be undertaken between Bumpers Roundabout and the</p>	<p>04/10/22 Report circulated with note tracker and previously provided to local member and town council. The report does not recommend any change to the current provision.</p> <p>It was agreed that provision of a 30mph speed limit will be investigated, as well as the feasibility of widening the</p>	2	KR

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		<p>junction with Hungerdown Lane. Funding for survey agreed at £1000. Contribution from CTC to be confirmed.</p> <p>14/09/2021 Pedestrian survey ordered. To take place in September after which a pedestrian assessment report will be prepared.</p> <p>The study area will include the area around Hathaway Surgery. KR to check if crossing movements across Hungerdown Lane can also be included. If not part of survey, may be possible to have survey undertaken as part of apprentice training.</p> <p>22/02/22 Pedestrian survey complete. Peak hour monitoring of pedestrians crossing Hungerdown Lane to be undertaken. Report to be prepared and circulated for discussion.</p> <p>19/04/2022 An issue has been found with the pedestrian count data and as such the pedestrian survey is being retaken. Report to follow as soon as updated data is received.</p> <p>26/07/22 Schools are updating their travel plans. There are proposals to continue to educate parents through newsletter with regard to parking etc.</p> <p>KR to circulate pedestrian crossing assessment report when complete.</p>	<p>refuge island near the doctor's surgery.</p> <p>Appendix 1 to be checked for errors.</p>		
8.5	4-20-11 Fairfoot Close to Gascelyn Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>19/04/2022 KR provided required width information for land to Laura Gosling</p>	<p>04/10/22 Greensquare are in favour of selling land to WC for this scheme at a small cost. It has been agreed that the cost of</p>	2	

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		<p>26/07/22 Initial discussions with Greensquare re: land are encouraging. KR to continue discussions with legal team.</p>	<p>this, and legal fees, will be covered centrally at no cost to LHFIFG.</p> <p>Design work can now progress. Site meeting to be set up.</p>		
8.6	4-20-12 Baydons Lane to Long Close	Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.	<p>04/10/22 No update</p>	2.	
8.7	4-20-13. Various locations Chippenham	<p>Chicanes in shared-use paths create obstacles for cyclists and completely exclude certain users. New Government guidelines in Cycle Infrastructure Design (LTN 1/20) strongly advocate against the use of chicane barriers. Request for removal at the following sites:</p> <ol style="list-style-type: none"> 1.On path linking Methuen Park to Pheasant roundabout (to the side of MRG garage) 2.Monks Way: barrier at end of shared-use path leading to Pewsham Park – not highway but RoW 3.Path linking Evans Close to Langley Road 4.Drake Crescent, where shared-use path crosses road (2x chicanes) One side adopted highway/one side RoW 5.Path linking Hardenhuish Lane to Old Hardenhuish Lane (2x chicanes) (partially adopted highway) 6.Bristol Road, south of football club car park 7.Easton Lane at Haystack Avenue (2x chicanes newly installed by Hunters Moon developers) <p>17/11/20 Engineer to arrange meeting to look in more detail at sites before next meeting.</p> <p>02/02/21 Site meeting to be arranged in due course</p> <p>01/06/21 WC in -house safety auditor is to review the locations. Laurence Cable to be included in site visits if possible.</p>	<p>04/10/22 Works due to take place w/c 26th September.</p> <p>Costs to be given to LC as soon as possible.</p> <p>It was agreed that a standing item would be put onto future note trackers for chicane / barrier removals.</p>	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>14/09/21 The 'Barrier removal' document circulated with the note tracker sets out the potential for removal at each location.</p> <p>KR to liaise with LC regarding next steps.</p> <p>17/11/2021 KR, LC and RH to meet at Old Hardenhuish Lane to consider solutions.</p> <p>It was agreed the following will be taken forward: Evans Close – removal and replace with bollard Bristol Road – removal and replace with bollard Avebury Road – removal Drake Crescent (south) – removal and replace with bollard</p> <p>£2500 total - £1875 CATG, £625 CTC (tbc)</p> <p>22/02/22</p> <p>Order for agreed barrier removals will be raised when resource allows.</p> <p>Site meeting held at Old Hardenhuish Lane. KR to prepare proposal for removal of barrier and replacement with bollards. Hazard paving and signing amendments may also be needed.</p> <p>KR to speak to RoW re Monks Way and Drakes Crescent.</p> <p>LC explained funding may be available via area board climate change fund.</p> <p>19/04/2022</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Barrier removals/replacements works package being prepared. This will include those on the RoW to be funded by CNDG Area Board grant.</p> <p>KR to provide plans to Laurence Cable ahead of works order being issued</p>			
8.8	4-21-1 Shared Use Path – Island Park	Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion.	04/10/22	2	
8.9	4-21-3 Car Park, Timber Street/A4 War Memorial	<p>Cars entering the car park by the war memorial against the flow of traffic. The no entry sign cannot be seen by cars coming from Timber Street causing cars to enter the car park from the war memorial end. The one sign that is there is currently not angled in to be seen from motorists entering from A4/London Road. There have been several instances of road rage as cars meet head on. It is a one-way system entering from the Rose & Crown end.</p> <p>Request</p> <ol style="list-style-type: none"> 1. Reposition the existing no entry sign so it can be clearly seen by motorists entering from A4/London Road. 2. A second no entry sign positioned to be seen by motorists entering from Timber Street. 3. Ideally a painted no entry sign on the road. <p>01/06/21 Signing to be reviewed.</p> <p>14/09/21 KR to check if existing sign can be altered to be more visible.</p> <p>22/02/22 KR has reviewed signing. The signing is clear and installed in accordance with regulations. A second no entry would be immediately next to War Memorial and due to the visual impact is not recommended.</p>	<p>04/10/22</p> <p>Ad-hoc lining works taking place late Sept/early Oct</p> <p>It was reported by Cllrs that this appears to be complete. KR to check.</p>	2	<i>To note</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>No Entry Road markings may be provided.</p> <p>CATG agreed to fund road markings at £300 with contribution from CTC required.</p> <p>26/07/22 Lining works passed on for inclusion in ad-hoc road markings ticket.</p>			
8.10	4-21-5 Westmead Lane, Chippenham	<p>Request for widening of footway on Westmead Lane to improve pedestrian access to/from Bowles Court. Pedestrians currently walking in carriageway due to insufficient width when using rollators etc. Potential conflict with HGVs accessing Wessex Water site.</p> <p>01/06/21 KR to review planning details for skate park to determine if any improvements to access. Footway widening to be investigated.</p> <p>14/09/21 KR still to review feasibility. There may be changes as rumoured that Wessex Water will be vacating site.</p> <p>17/11/2021 KR and RH to meet on site.</p> <p>22/02/22 Site meeting took place with resident, KR, RH and LA. KR to develop options for pedestrian improvements.</p> <p>19/04/2022 KR has reviewed feasibility of widening the existing footway on the western side of Westmead Lane.</p>	<p>04/10/22 Awaiting construction.</p>	2	<i>To note</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>There is unfortunately insufficient width to do so, even if consideration given to reducing the width of the eastern footway.</p> <p>Pedestrians should be encouraged to cross to use the existing footway network. They cannot do this at present due to a lack of dropped kerb access. The provision of a dropped kerb as shown on the plan provided is recommended. The estimated cost is £2500 (a road closure may be required due to widths).</p> <p>The group agreed to allocate £1750 subject to a contribution of £750 from CTC</p> <p>26/07/22 Contributions agreed. Construction to be progressed by Area Highways.</p>			
8.11	4-21-9 Abbeyfield School	<p>Install appropriate signage along Stanley Lane informing road users of the school.</p> <p>Relocating national speed limit signage further away from the entrance to the school and sufficiently away from Stanley Park sports ground also.</p> <p>Installation of either a pelican crossing or a pedestrian crossing to enable a safe crossing point for Stanley Lane. This will benefit students and users of the Stanley Park sports facility by illustrating a safe crossing point.</p> <p>Removal of drop kerb within the junction of the school and installation of barriers to restrict crossing at this point.</p> <p>01/06/21 Site observations to be undertaken to determine next steps. 14/09/21</p>	<p>04/10/22 School warning signs order to be issued.</p> <p>Pedestrian survey ordered for assessment. Awaiting results.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>KR to undertake observations 22/02/22 KR to undertake site observations during term time (school pick up). KR to find out timescale for proposed school expansion. 19/04/2022 Site observations scheduled for 4th May.</p> <p>26/07/22 KR suggests school warning signs be provided (approx. £800) along with removal of dropped kerb at junction as requested (£1500). Total estimate £2300.</p> <p>In addition, pedestrian crossing assessment to determine appropriate crossing facility including relocation of speed limit terminal, recommended for September. Cost of £2000 for this.</p> <p>Potential for funding toward crossing implementation, should criteria be met, from school expansion.</p> <p>The group discussed this and felt that it would be appropriate to provide signing at this stage, with a pedestrian survey in the new term. The dropped kerb changes were not supported at this time.</p> <p>Funding agreed - £800 for signing and £2000 for pedestrian crossing assessment subject to town council contribution.</p>			
8.12	4-21-10 West Dunley Fosseway/C86, Grittleton	<p>Request for signing on bend at West Dunley where Fosse Way by-way meets C86 14/09/21 Options for signing to be reviewed.</p>	<p>04/10/22 A review has been undertaken with signing changes proposed. The briefing note is enclosed with</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>17/11/2021 Signing to be reviewed. LP raised concerns about the road camber. Also to note – musical festival planned for 2022 that will impact this location.</p> <p>22/02/22 Signing to be reviewed when resource available.</p> <p>Music festival not taking place in 2022.</p> <p>19/04/2022 Review underway.</p> <p>26/07/22 Review underway.</p> <p>LP reported that cyclists using the route are experiencing numerous issues. Verge/edge degradation is a particular issue.</p>	<p>the note tracker. Estimated cost of £3500.</p> <p>Review to be revisited with extended area to cover nearby bends.</p>		
8.13	4-21-14 Lowden Grass Verges	<p>Lorries and Vans park on the grass verge edge and on many occasions large lorries have carved up the grass and soil on the corner of the grassed area, making large indentations, causing mud all over the road. The grass has only just come back, due to action I took with large stones being placed inset from the curb, painted bright white. I also have continually mowed this area, as to not cause an issue with the Council mowing team.</p> <p>These stones have been removed by the Council. A lot of the neighbours have appreciated the neat and tidy verge that had become of what I have done.</p> <p>We would like to apply for small verge marker posts to safeguard the nice grassy verge that we had come to appreciate. A deterrent is needed to stop the drivers (who do not live in this area) driving their lorries and vans on the</p>	<p>04/10/22 Awaiting installation</p>	2	DA

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Council grass area which is appreciated by neighbours and walkers alike. We would like the small verge marker posts purchased and installed by the Council please.</p> <p>14/09/21</p> <p>KR to review.</p> <p>17/11/2021</p> <p>Agreed - £1000 for white verge protection/marker posts. £750 CATG, £250 CTC (tbc).</p> <p>22/02/22</p> <p>Order to be raised for works</p> <p>KR to provide examples of verge marker post to RH</p> <p>19/04/2022</p> <p>Example of verge markers sent to RH. Awaiting approval to raise order.</p> <p>Approval given to proceed. Works order to be issued.</p> <p>26/07/22</p> <p>Works to be progressed by Area Highways (David Arnup)</p>			
8.14	4-21-21 Hill Corner Road, Chippenham	The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms	04/10/22 DA reported that the new road opening is imminent.	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>units. It won't be long before a serious accident will happen which may result in an injury or worse, death.</p> <p>HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p> <p>22/02/22 This is to be reviewed when new road is open. This is expected to be Easter 2022</p> <p>19/04/2022 Road likely to be opened in July. On hold until then.</p> <p>DA informed the group that there are a number of remedial works to be undertaken by the developer and these must be completed prior to the road being open to the public. The developer are experiencing resource issues and this is further delaying these works.</p>			
8.15	4-21-22 Saxon Street, Chippenham	<p>Sometime ago a neighbour had a serious accident on their motorbike due to a speeding parent leaving Redland school whilst driving through Wessex Road on a sharp bend and colliding with the bike. My neighbour broke her wrist and damaged her bike. In court the judge said that the Wessex Road junction needed dotted lines across it, but the highways dept., put lines across Saxon Street instead and this has made it extremely dangerous. We want Saxon Street to be reunited as one street, not divided into two</p>	<p>04/10/22 Please see enclosed email response.</p> <p>Confirmation from TC required regarding street nameplate and whether or not to proceed.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>halves. Speeding cars now use this road - someone will get hurt or killed very soon.</p> <p>By painting hatch marks on the corner of Wessex Road to 'square-off' the junction, then paint the dotted white lines across Wessex Road. Remove the white dotted lines that currently sit across Saxon Street. Then a 'Give Way' sign needs to be put up, or maybe painted on the road to save money? This will then make people slow down and use the Wessex Road junction 'properly'. Also, we have had issues with postal deliveries and service people trying to find our properties due to our road being cut in two. They don't realise that we are one street and end up driving around the block several times.</p> <p>17/11/2021 KR to look at on site.</p> <p>22/02/22</p> <p>KR reviewed lining on site. It would not be appropriate to relocate give-way markings</p> <p>Delivery related concerns may be mitigated by providing an additional street nameplate including property numbers. The cost of this would be in the region of £250. It was agreed to fund this with a 25% contribution from CTC.</p> <p>AF is liaising with Redland School regarding their travel plan.</p> <p>19/04/2022 Works pack to be prepared and order issued.</p> <p>26/07/22 Works on hold and update required from Town Council as contribution not agreed.</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>NP explained that the town council do not support the provision of a nameplate as it is felt that this does not resolve the original concern.</p> <p>KR has been asked to prepare a report for PET explaining the reasoning why the give-way lining can not be changed. NP asked KR to look at the information provided by a judge regarding an incident with a motorcyclist on Saxon Street.</p>			
8.16	4-21-24 Brook Street/Woodlands Road, Chippenham – bus stop	<p>Since a disabled bay has been painted outside of No.9 Brook Street it has made it very awkward and dangerous for the bus to pull into the bus stop. I have witnessed cars trying to navigate between the bus and the parked cars that line the street and the bus driver trying really hard to 'position' the bus as best as they can due to the disabled car space getting in the way. The bus really needs to be able to park parallel to the raised kerb, but it can't, which makes it very awkward for the passengers to get on and off the vehicle.</p> <p>All that needs to be done is to move the bus stop to the right-hand side by about 8 - 12 metres and re-use the kerb stones on both sides so to reduce costings. Once the bus furniture has been moved and a notice board attached to the wall 'discreetly' placed so that it doesn't spoil the surroundings then this should allow the bus to be able to pull in parallel to the path and passengers to enter and exit the bus 'safely'. 22/02/22 Bus stop would need to be relocated to outside of no15. Kerbing works to install new bus stop kerbs would be required and the previous bus stop kerbs removed. This will also require regrading of the footway due to the height changes.</p>	<p>04/10/2022 It was agreed that this item can be removed from the list with no further action to be taken.</p> <p>It was felt that the cost of changes were not proportionate to the benefit.</p>	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>The bus stop flag could not be wall mounted and will need a new post.</p> <p>Waiting restrictions are recommended to ensure access to the stop is kept clear to avoid future problems. Estimated costs in the region of £6500.</p> <p>RH and AF are to visit this location.</p>			
8.17	4-20-1 A429 Stanton St Quintin	<p><i>There is increased traffic on the A429 and with the proposed developments at the Barracks this will escalate even more. There is a safety issue for anyone trying to cross the road from the bus stop”</i></p> <p>Request by Stanton St Quintin PC for the refuge island on the A429 to be replaced with a formal crossing</p> <p>https://www.google.co.uk/maps/ 18/02/20</p> <p>A formal pedestrian crossing assessment would be required. The key component of the assessment is the numbers crossing the road and it was felt that overall number of pedestrians using the current refuge island now would not be enough to justify provision of a formal crossing.</p> <p>It was agreed this issue was best considered as part of the Barracks development and look for possible Section 106 monies.</p> <p>17/11/2021 KR to investigate changes that may improve pedestrian safety at this location. 22/02/22 KR to arrange a site visit.</p>	<p>04/10/22 Report to be provided once complete.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>A review of collision data shows that no collisions involving pedestrians are recorded in the 36months prior to June 2021.</p> <p>The changes at the garage convenience store have seen an increase in pedestrian activity.</p> <p>19/04/2022 KR has visited this location. Recommendation that a full pedestrian assessment be undertaken at a cost of £2000 to gather data and fully consider the options available.</p> <p>The group agreed to fund £1400 subject to a contribution of £600 from the PC.</p> <p>26/07/22 Pedestrian survey complete. Data received 18/07. Assessment report to be prepared and circulated.</p>			
8.18	4-22-1 London Road, from the roundabout adjacent to the Three Crowns pub to Abbeyfield School	<p>Request for clearer signing directing HGVs away from London Road. Please see enclosed redacted request form.</p> <p>22/02/22 It was agreed that the signing will be reviewed.</p> <p>19/04/2022 Review of signing underway</p>	<p>04/10/22 Signing review complete and proposal for signing changes put forward. Cost estimate £10,000.</p> <p>The group agreed that this item be put on hold and be reconsidered in the future.</p>	2.	KR
8.19	4-22-2 Roundwood View, Christian Malford	<p>Request for 4no dropped kerbs. Please see enclosed redacted request form.</p> <p>22/02/22 KR to prepare estimate and plan and find out if can be included in future substantive bid for dropped kerb works.</p> <p>19/04/2022</p>	<p>04/10/22 Awaiting construction</p>	2.	DA

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>It is feasible to provide dropped kerbs at the locations requested. Due to the possible need for 3-way traffic signals during construction, the estimated cost of construction of both sets (4no) dropped kerbs is £4000.</p> <p>It was agreed that to fund this subject to contribution from parish council. LHFIFG £2800, PC £1200 tbc</p> <p>26/07/22 Contributions have been agreed. This work is to be taken forward for construction by area highways.</p>			
8.20	4-22-4 C86 Yatton Keynell to Grittleton	<p>Concerns raised regarding safety when entering/leaving properties at Ryleys Farm. Please see enclosed redacted request form. As concealed entrance signs aren't permitted on the highway, the parish council would like to review other options.</p> <p>22/02/22 Signing options to be reviewed.</p> <p>19/04/2022 Reflective hazard marker posts may be provided at either side of each access to highlight the accesses. 2no posts per access is estimated to cost £400.</p> <p>This is to go back to PC for approval and agreement of contribution. £250 LHFIFG, £120 PC tbc</p> <p>26/07/22 Parish Council are happy to proceed. LHFIFG agreed funding - £400 (£250 LHFIFG, £150 PC)</p>	<p>04/10/22 Awaiting installation</p>	2.	DA
8.21	4-22-6 Primrose Way, Chippenham – Street nameplate	<p>Disruption of mail, parcels and food deliveries. I have lived at 37 Celandine Way since 2002, but my house is actually on Primrose Way. My postcode takes you to my garage, which is on Celandine Way (which is where I believe the problem lies)</p>	<p>04/10/2022 Awaiting confirmation of contribution from CTC.</p>	2.	TC

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Further along Celandine Way, there are 4 houses in a cul de sac with a road sign that says Leading to numbers XXXX Celandine Way, so I believe the precedent has been set.</p> <p>Request : A road sign added to the existing sign for Primrose Way that reads "Leading to numbers 35 & 37 Celandine Way"</p> <p>19/04/2022 Cost estimate and proposal to be brought to next meeting.</p> <p>26/07/22 Sign can be added to existing name plate at Primrose Way. Estimated cost £250.</p> <p>LHFIG agreed funding subject to TC contribution.</p>			
8.22	4-22-7 Malmesbury Road, Chippenham – Crossing nr St Pauls Church	<p>The zebra crossing across Malmesbury road has become increasingly dangerous to use as a pedestrian since the traffic lights have been put in place at the top of Park Lane / Malmesbury Road / Langley Road. We regularly use this crossing to get to John Coles Park and into Town (we would rather walk than use our car for our journeys into town). On numerous occasions over the last few years we have been crossing the zebra crossing and have found that cars continue on (both due to not seeing us due to traffic and due to the fact that they are traveling at speed to get through a green light, or are obviously frustrated at having had to wait at the lights and want to get on with their journey). On one occasion I even ran to speak to a driver, who had almost hit my 3 year old son who was crossing on our way to the park. She was apologetic – but my concern is that if this is not looked into (and if I don't do anything) it will be worse than a near miss in the future. I actually send a message onto my local councillor about 2 weeks ago when I was almost half</p>	<p>04/10/22 Safety assessment has been concluded. Recommended a review of the belisha beacon positions or beacon type to increase conspicuity.</p> <p>KR to liaise with Atkins street lighting to determine feasibility and costs of bellisa beacon upgrades</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>way across the road with a car driving straight across in front of me. Anecdotally we know of quite a few other similar situations happening with other local residents.</p> <p>I would like the safety of the crossing assessed and for the powers that be to decide whether there is any change required, such as a reduction in the speed limit or conversion of the crossing to one that will be respected more by drivers (e.g. pelican crossing)</p> <p>19/04/2022 Safety assessment of zebra crossing to be undertaken. Particular attention to be paid to visibility and impact of traffic signals.</p>			
8.23	4-22-5 Station Hill, Chippenham- Parking	<p>The "improvements" to the junction of Station Hill and New Road in Chippenham meant that disabled parking provision on Station Hill has been reduced. Whereas previously blue badge holders could park safely and legally on double yellow lines on Station Hill and New Road this is now not possible due to the cycle land and No Parking at any time provisions.</p> <p>As a disabled driver I am asking for one or two of the 2 hour parking spaces on Station Hill to be designated as Disabled spaces. Likewise for the two Disabled spaces on The Bridge / New Road to be for 2 hours not one.</p> <p>26/07/22 These changes are feasible. A TRO advert is required at a cost of £2500. Implementation costs in the region of £2000.</p> <p>KR explained there are other outstanding restriction requests for Chippenham that could be combined with this. To be put on hold until other restrictions considered. KR to circulate list for consideration by TC.</p>	<p>04/10/22 To be considered as part of wider review of waiting restrictions.</p> <p>The group queried the suitability of providing disabled parking bays due to the sloping topography. KR to review.</p>	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
8.24	4-22-8 Forest Lane Pewsham	Request for amendments to bollards at Forest Lane, Pewsham. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group.	04/10/22 KR to review		KR
8.25	4-22-9 Hardenhuish Lane to Stainers Way, Chippenham	Request for barrier removal. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group.	04/10/22 KR to review		KR
8.26	4-22-10 Hardenhuish Lane, Chippenham – refuge island	Request for changes to refuge island. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group.	04/10/22 KR to review		KR
8.27	4-22-12 Waters Edge/Pewsham Way	Request for barrier removal. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group.	04/10/22 KR to review		KR
8.28	4-22-13 A350 Plough Crossroads, Kington Langley	Request for pedestrian crossing facility at signal junction. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group.	04/10/22 KR is awaiting information regarding current signal timings and the accommodations made for pedestrians. KR explained that provision of a pedestrian facility within the signals was considered as		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			part the recent refurbishment however the cost of provision far outweighed the available funding.		
8.29	4-22-14 Minster Way Chippenham	Request for amendments to shared use path. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group.	04/10/22 KR to review		KR
8.30	4-22-15 Hungerdown Lane, Chippenham	Request for amendments to access to shared use path. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group.	04/10/22 KR to review		KR
8.31	4-21-28 C164 Giddeahall to Upper Caste Combe & C179 West Yatton Lane from Yatton Keynell	The C164 is being used by vehicles which are ignoring the weight limit and current advisory signs. This results in vehicles becoming stuck between two walls in West Yatton and damage to private property. The current signage is inconsistent being different at either end of the C164 & on C179. Photos attached 17/11/2021 KR to prepare signing plan and estimate. 22/02/22 Signing proposal provided to parish council for consideration. Cost estimate £2800. 19/04/2022	04/10/22 Item added back to list and to be progressed through LHFIG.	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		Since this was raised, it has been determined that a review of signing strategy relating to Castle Combe is to be undertaken. This request will now be included within that overall review.			
8.32	4-22-11 Malmesbury Road Roundabout - Crossings	Request for crossing provision at Malmesbury Road roundabout. Please see redacted request form.	It was suggested that the crossing provision and issues with developer installations be brought up at full council.		KR
9	New Requests submitted since the last meeting				
9.1	4-22-16 Grittleton Rd – Yatton Keynell – Dropped Kerbs	Parish Council request that a pair of dropped kerbs are installed at entrance to John Aubrey Close to allow residents from Phillips Grove to safely access village facilities. Previously the pavement on Grittleton Road beyond John Aubrey Close was infrequently used, Phillips Garage has closed and housing development has been completed local residents now use the pavement to access the village.	04/10/22 The group agreed that this could be investigated.		
10	AOB –				
10.1					
	Agreement of Priority One issues				
11.	<p>Agreement of Priority 1 schemes (Funding Allocations) Note: Issue which are 'Greyed out' indicate schemes where orders have been issued / about to be issued but await implementation.</p> <p>Any issues highlighted in Yellow are awaiting agreement from the Area board</p> <p>1. 5827 – Village Gateways, Biddestone. £5000 contribution to complete signing due to cost increases.</p>				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
	2.	4-20-10 Parliament Street – New Shared use Cycle / pedestrian link Topo Survey (CATG £1125.00, TC £375.00) Interim changes £4200 (CATG £3150, TC £1050): Phase 2 changes - £8,000 LHFIG contribution			
	3.	Hillside, Burton – Speed Limit Review - £1875 CATG and £625 PC			
	4.	Chippenham – Barrier Removals (various) - £2500 (£1875 CATG, £625 TC)			
	5.	Lowden Verges marker posts - £1000 (£750 CATG, £250 TC)			
	6.	A420 Speed Limit Review (Atkins) - £2500 (£1250 CATG, £625 NWPC, £625 CWPC)			
	7.	Nettleton – 20mph Speed Limit Assessment - £2500 (£1875 CATG and £625 PC (tbc))			
	8.	A4/Timber Street Car Park – No Entry Road Markings - £300 (£225 CATG and £75 CTC)			
	9.	Seagry – 20mph Speed Limit Assessment £2500 (£1875 CATG and £625 PC)			
	10.	Saxon Street – Street Name Plate - £250 (£187.50 CATG and £62.50 CTC (tbc)) – ON HOLD			
	11.	Dropped Kerbs – Substantive Bid Contribution £12,058.			
	12.	Westmead Lane Chippenham - £2500 (£1750 LHFIG and £750 TC)			
	13.	Christian Malford Dropped Kerbs - £4000 (£2800 LHFIG and £1200 PC).			
	14.	Kington St Michael Informal Crossing Improvement - £5350 (£3750 LHFIG and £1600 PC)			
	15.	Abbeyfield School, Chippenham – School Warning Signs £800 (£560 LHFIG and £240 TC (tbc)) Pedestrian Crossing Assessment £2000 (£1400 LHFIG and £600 CTC (tbc))			
	16.	C86 Yatton Keynell to Grittleton – Marker Posts - £400 (£250 LHFIG and £150 Grittleton PC)			
	17.	Primrose Way, Chippenham – Street Nameplate - £250 (£175 LHFIG and £75 CTC (tbc))			
	18.	Hill Rise/Barrow Green area – 20mph Traffic Regulation Order advertisement - £2500 (£1875 LHFIG and £625 CTC (tbc))			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
	19. Various chicane removal/cycle improvement items - £3975 – itemised allocation to be considered at next meeting.				
12.	Date of Next Meeting - January 24th 2023 – 10am – venue tbc.				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£0.00**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Chippenham LHFIG	As at July 2022	
Budget 2022-23		
A	£36,174.00	LHFIG allocation 22-23
B	£30,407.49	2021-22 underspend
3rd Party Contributions		
	£1,500.00	Chippenham TC for Dropped Kerbs 21/22
	£625.00	Burton PC for Hillside Speed Limit Review
	£1,050.00	Chippenham TC for Parliament Street
	£625.00	Chippenham TC for Barrow Green/Hill Rise
	£625.00	Chippenham TC for Barrier removal
	£250.00	Chippenham TC for Lowden
	£625.00	NWBPC for A420 speed limit assessment
	£625.00	NCWBPC for A420 speed limit assessment
	£500.00	PC for C151 Ford
	£625.00	Burton PC for 20mph Speed Limit Assessment
	£75.00	CTC for A4/Timber Street
	£625.00	Seagry PC for 20mph assessment
	£62.50	CTC for Saxon Street (not confirmed)
	£1,200.00	YKPC for Gateway Treatment
	£750.00	CTC Westmead Lane Chippenham DK
	£600.00	SSQ PC for Ped Crossing Assessment
	£1,200.00	CM PC for Christian Malford Dropped Kerbs
	£1,600.00	KSM PC for Informal Crossing Improvements
	£240.00	CTC for Abbeyfield School Warning signs
	£600.00	CTC for Abbeyfield School - Pedestrian Crossing Survey
	£150.00	YKPC - Hazard Marker Posts
	£75.00	CTC - Primrose Way
Total contributions C	£14,227.50	
Total Budget 22/23 D	£80,808.99	(A+ B+C)
Scheme Commitments from 2021-22		
Biddestone - Gateway Signing	5,000.00	
Annual Dropped Kerbs (Queens Crescent)	6,000.00	
Hillside, Burton - Speed Limit Assessment	£2,500.00	
Parliament Street, Chippenham- Interim Ped Improvements	£4,050.00	
Hill Rise/Barrow Green Chippenham - 20mph Assessment	£2,500.00	
Barrier Replacement/Removal, Various, Chippenham	£2,500.00	
Lowden verge marker posts	£1,000.00	
A420 Speed Limit Assessment	£2,500.00	
C151 Ford Topo Survey	£2,000.00	
Nettleton Road Burton 20mph Speed Limit Assessment	£2,500.00	
A4/Timber Street Car Park Road Markings	£300.00	
Seagry 20mph Speed Limit Assessment	£2,500.00	
Saxon Street , Chippenham Street Nameplate	£250.00	
New Schemes 2022-23		
Parliament Street Phase 2 Changes	8,000.00	Contribution to total scheme cost of £21500
Dropped Kerbs – Substantive Bid Contribution	12,058.00	
Yatton Keynell Village Gateway treatment	4,000.00	
Westmead Lane Chippenham	2,500.00	
Stanton ST Quinton Pedestrian Assessment	£2,000.00	
Christian Malford Dropped Kerbs	£4,000.00	
Kington St Michael - Informal Crossing Improvements	£5,350.00	
Abbeyfield School - School Warning Signs	£800.00	
Abbeyfield School - Pedestrian Crossing Survey	£2,000.00	
Yatton Keynell - Hazard Marker Posts	£400.00	
Primrose Way Chippenham - Street nameplate	£250.00	
Current Commitment - E	£74,958.00	
Remaining Budget F	£5,850.99	(D-E)